SHAW LIBRARY & RESOURCE CENTRE

# Guide to Using the Online Public Access Catalogue (OPAC) for eEEs – in School & from Home!

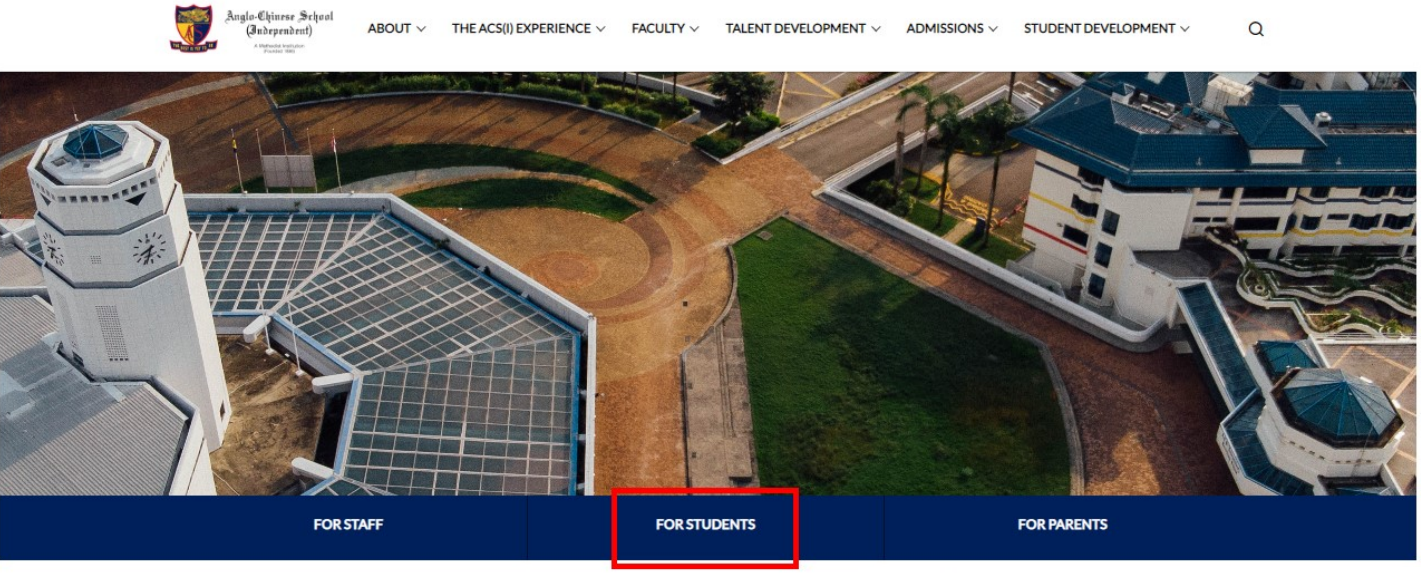
# Searching for E Extended Essays

Anytime, anywhere in School!
& from Home!

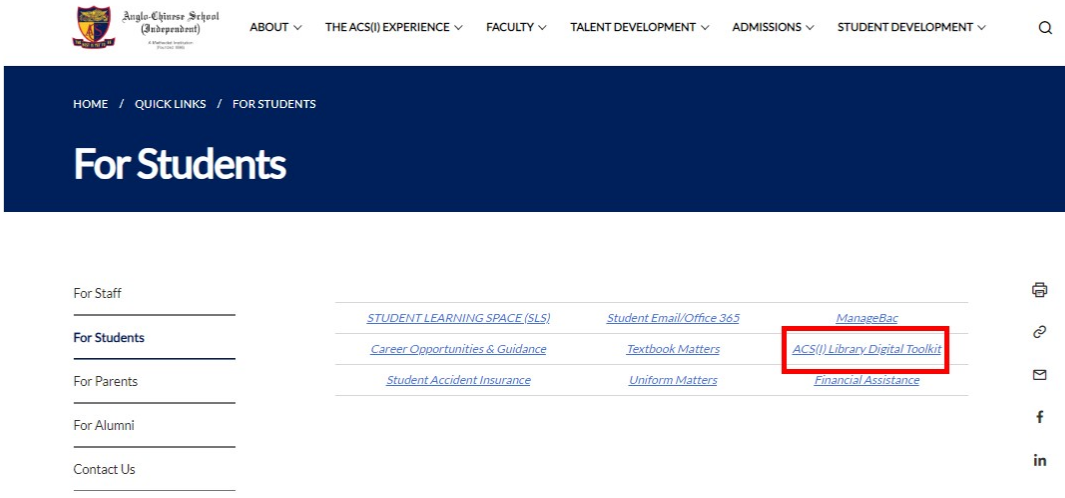
Link:

# http://www.acsindep.moe.edu.sg/

Click on “For Students” → “ACS(I) Library Digital Toolkit”.




ANNOUNCEMENTS



Scroll down to the end of the page.
Click on “ACS(I) Online Library Catalogue”.

Maker

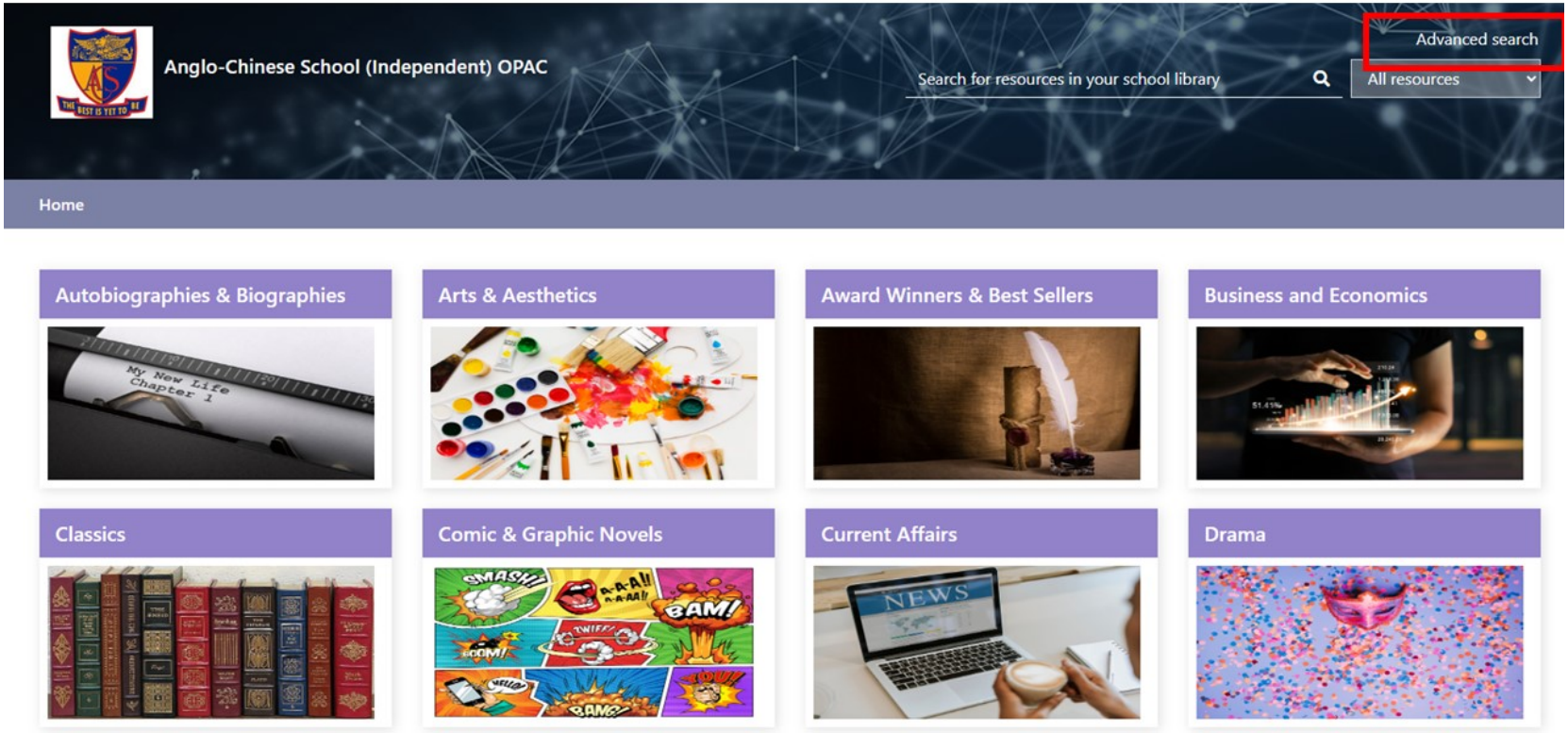
HardBound Exam Paper

Library Facility

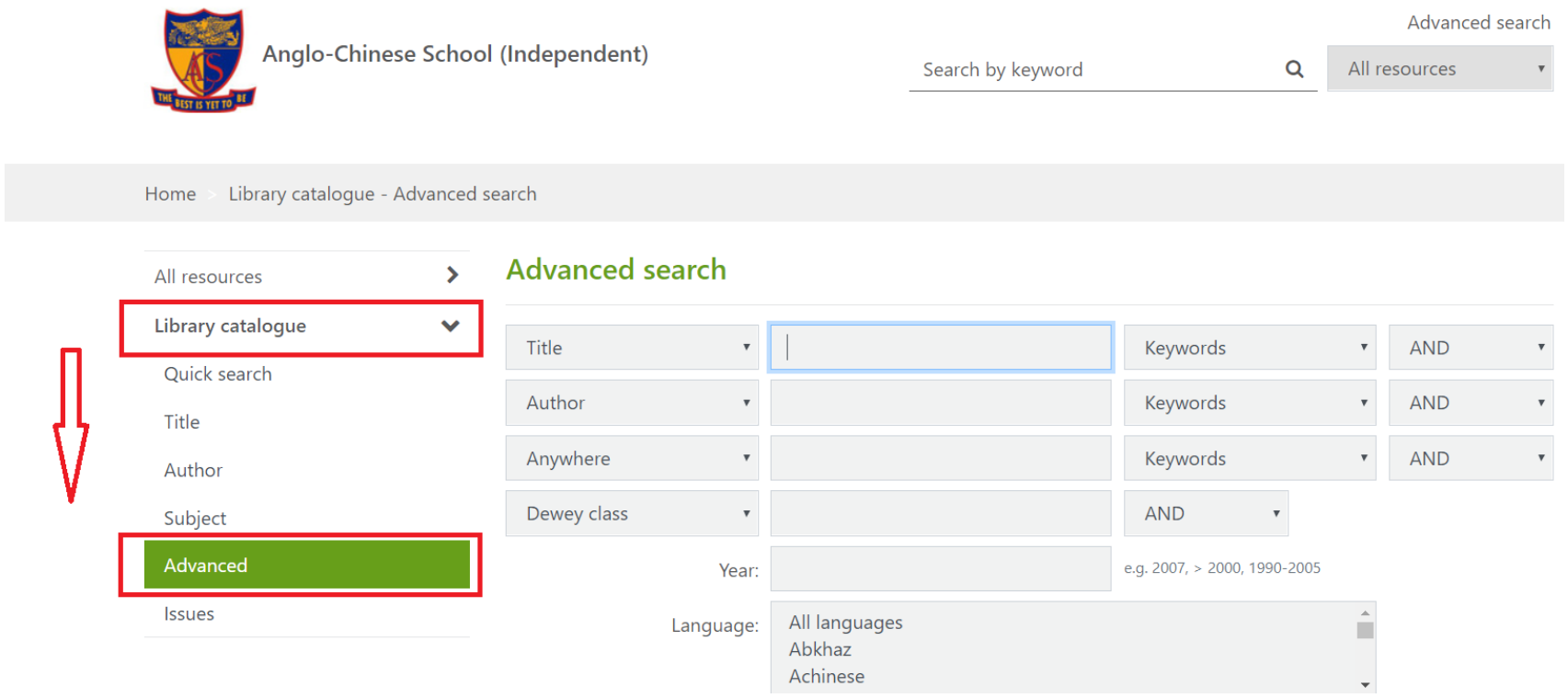
ACS(I) Online Library Catalogue

Trial eResources

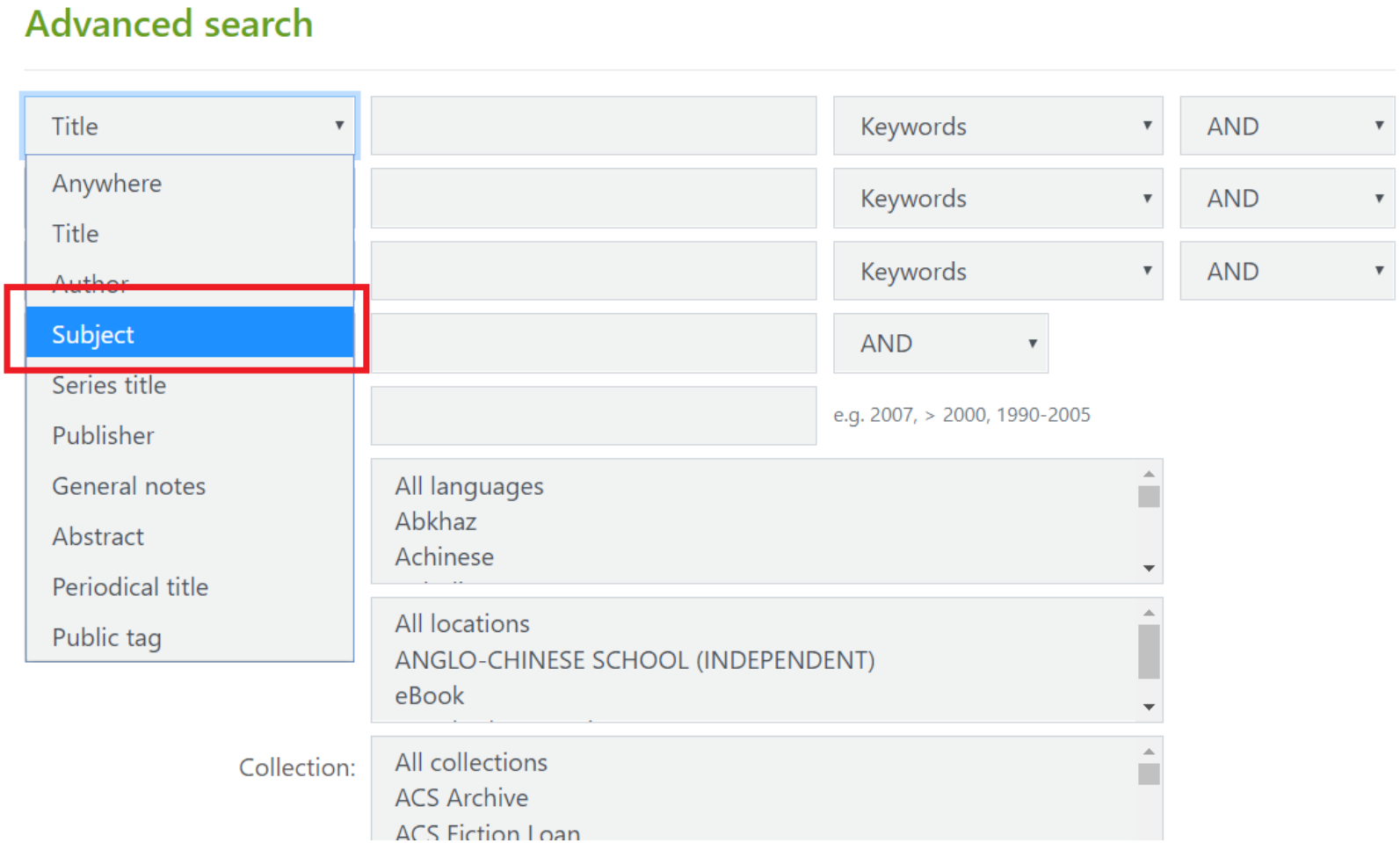
Select “Advanced Search”.
(Exam Papers from 2013 are bound in hardcopy, accessible in school for reference loan & viewing in Library)



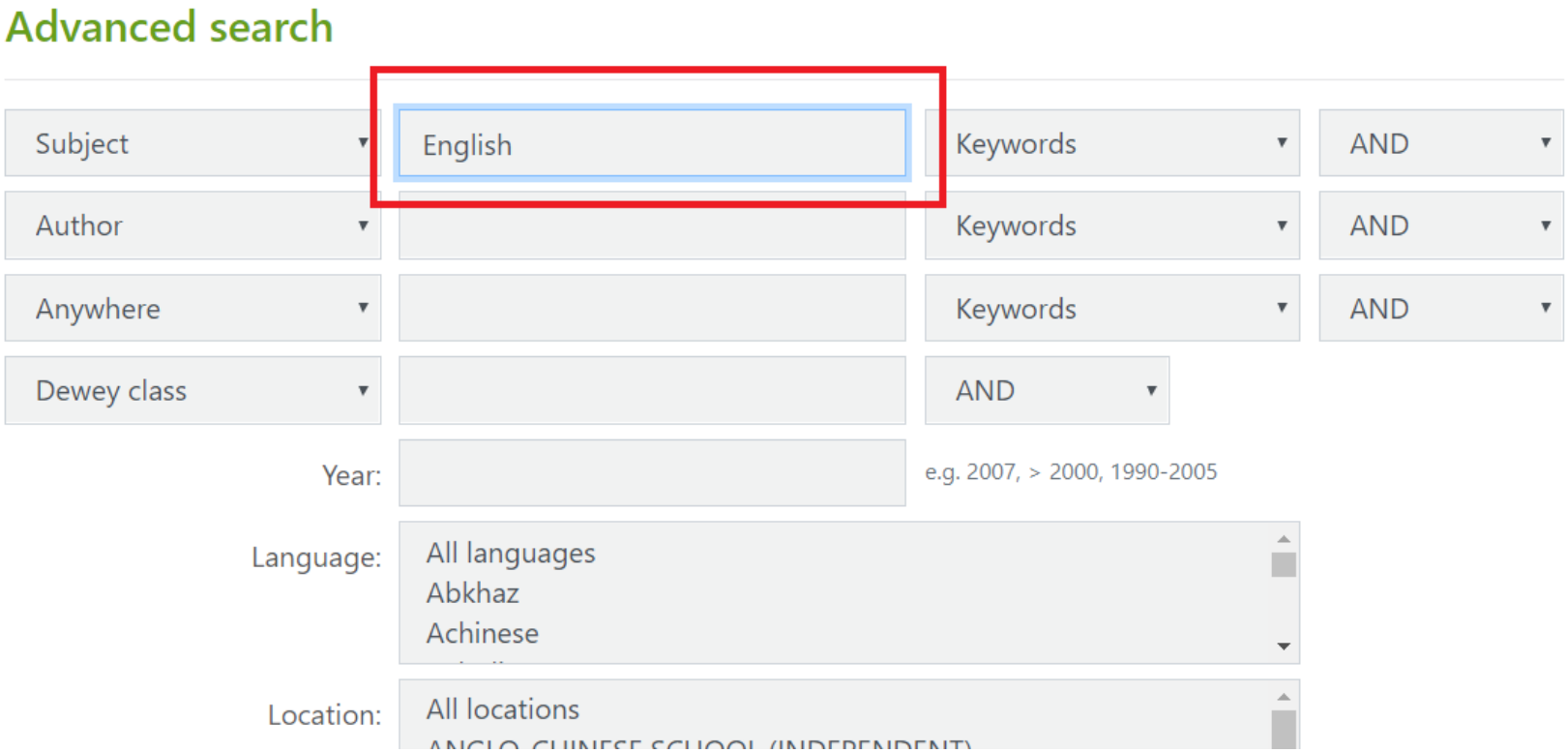
# Select "Library Catalogue" → "Advanced".



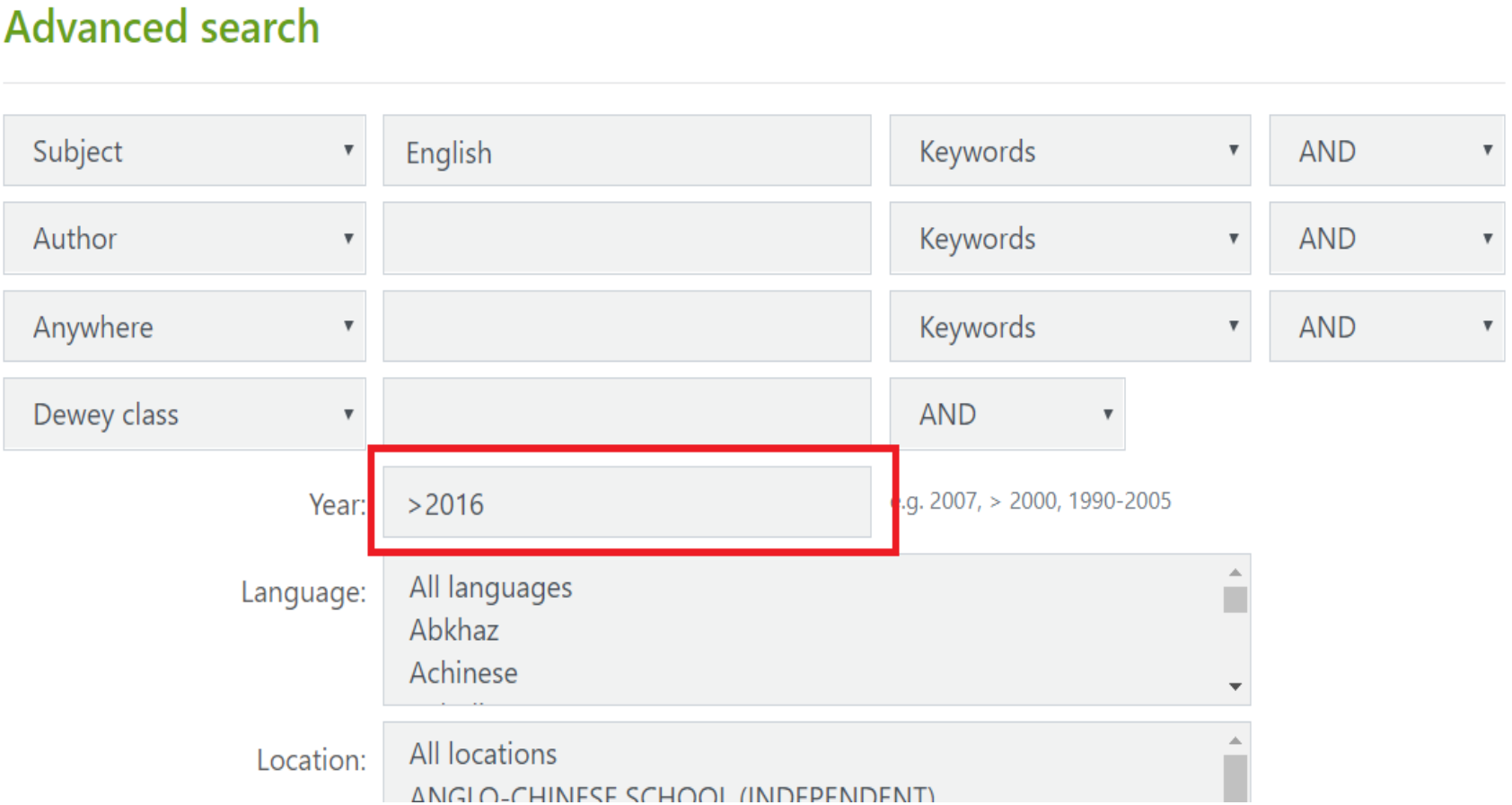
# Select "Subject" as the search field.



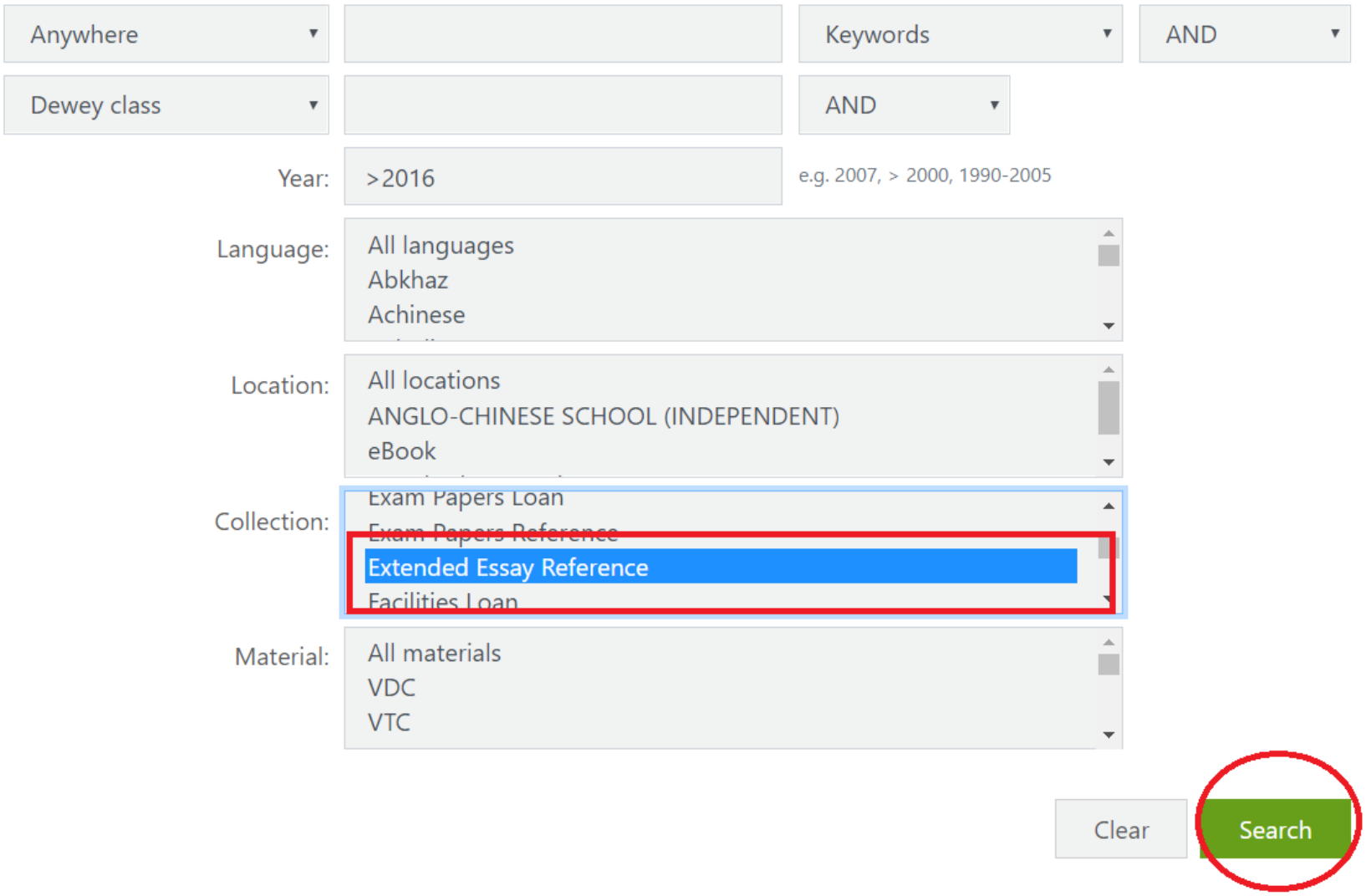
Enter "English" or other Subjects (Biology, Business Management, Chemistry, Chinese, Computer Science, Economics, Geography, History, Mathematics, Music, Physics & Visual Art) under the Subject search field.



# Enter ">2016" under the Year search field.

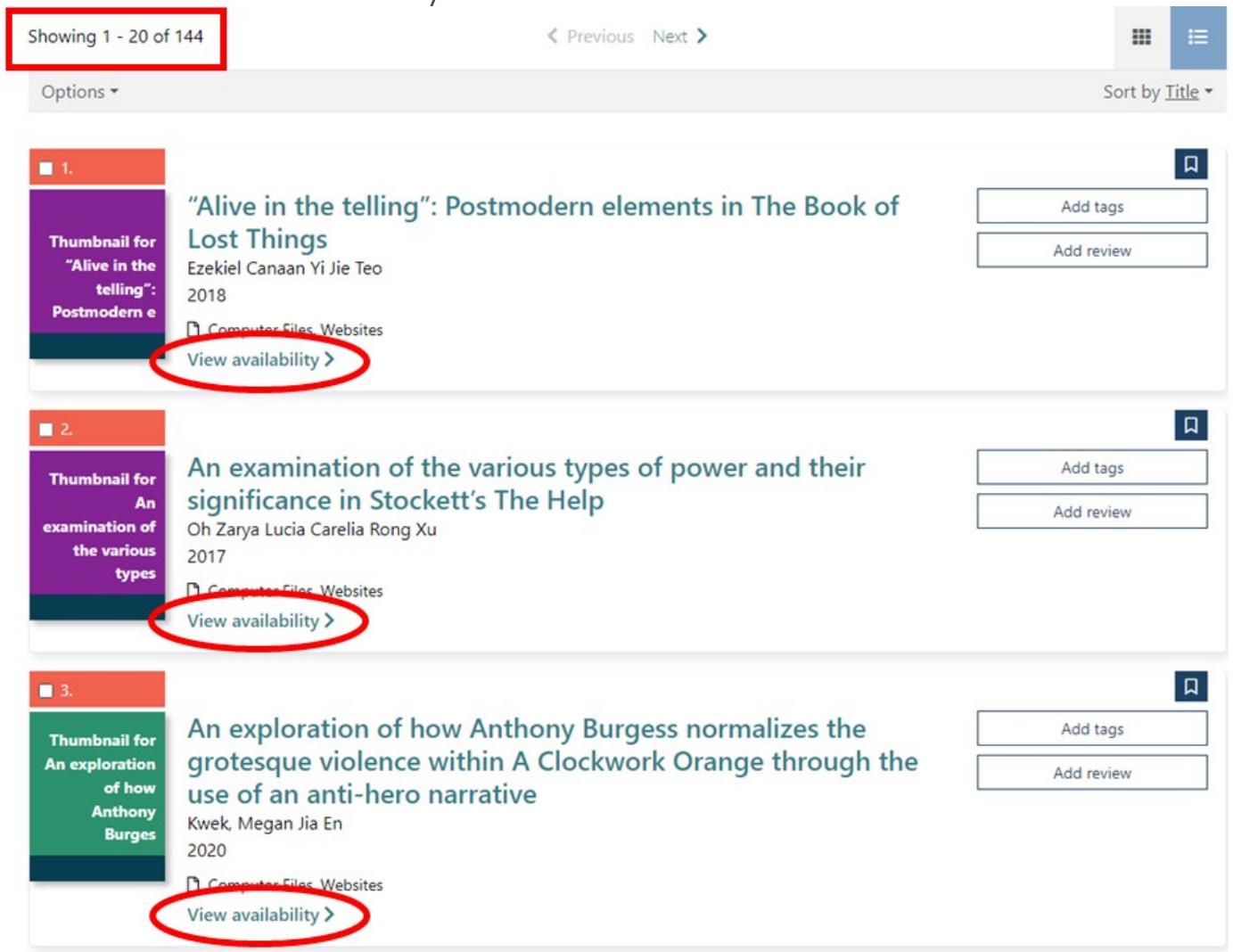


# Select "Extended Essays Reference" under the Collection: search field.
# Click "Search".

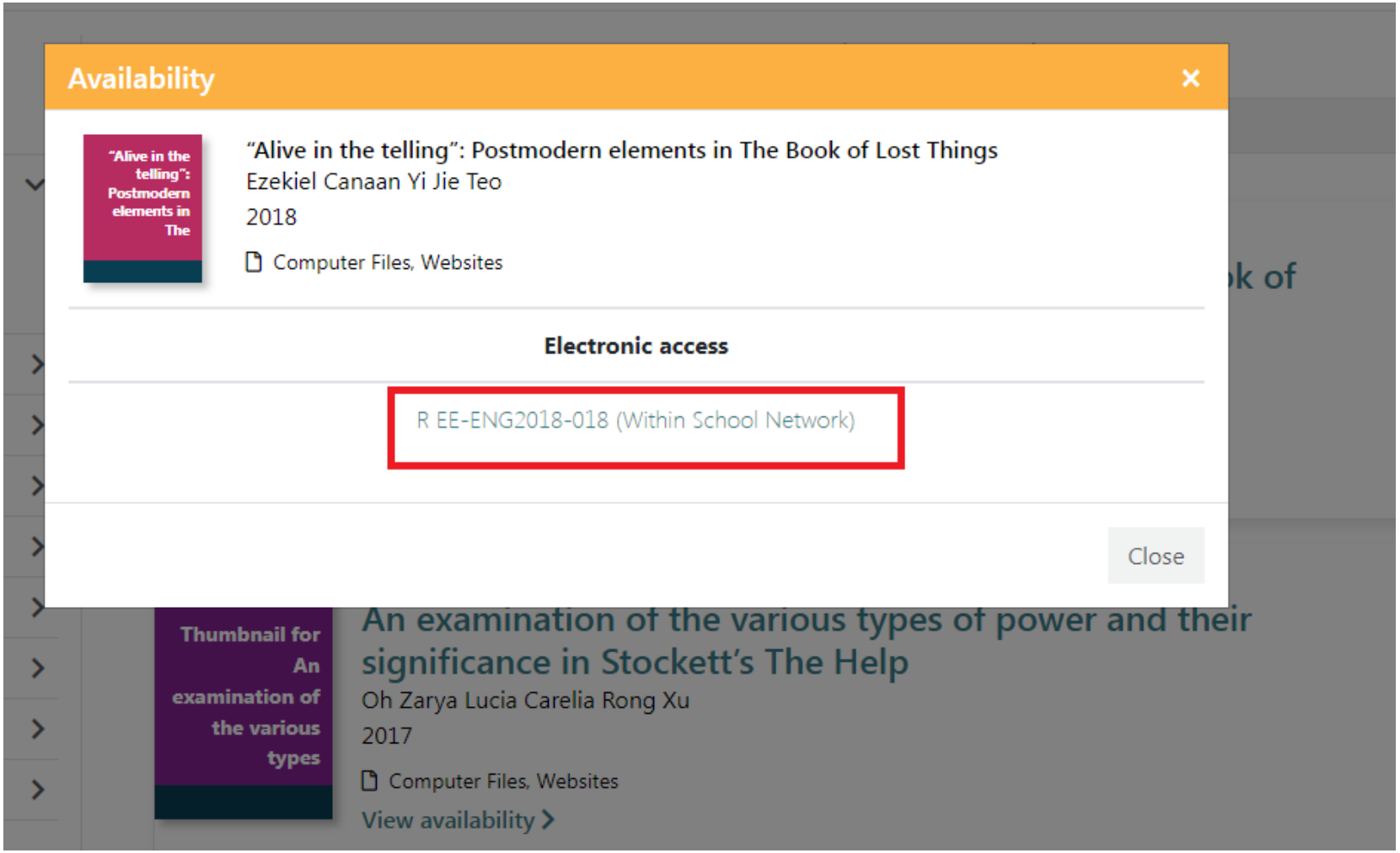


System retrieve records which are from 2017 onward (greater than 2016). Total 144 records (titles).

Select "View availability" under each title.



# Select "R EE-ENG2018-018 " under Electronic access field.



System open another window.

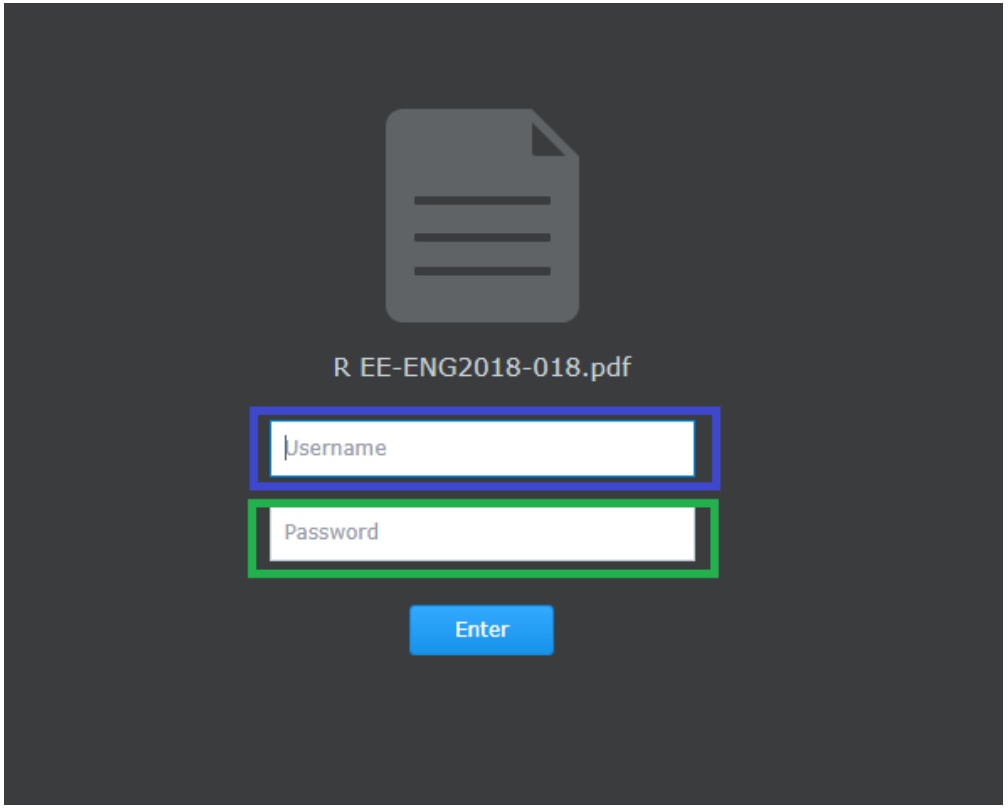
To view the file - Key in your Office 365 Email ID & Password & Click 'Enter'.

Only viewing allowed. No printing & saving of file.

Example:-
If your Office 365 email address is:
**17mathew.john.tan@acsians.acsi.edu.sg**

Then your username is
**17mathew.john.tan**

Password is
**same password used to login to School WiFi**



# Thank you!

If you need clarification, please email the Librarian at shawlibrary@acsindep.edu.sg